

## **Job Description – Music Director**

### **Christ Our Redeemer Lutheran Church, Temple Terrace, Florida**

#### **General Description**

The Music Director position is an integral part of the life of this church and includes supporting the church's core values, mission statement, and vision. Major parts of the job involve overseeing the various music ministries, Voice and Bell Choirs, and special services like Americana and Jazz, and clearly communicating and coordinating all aspects and details of the various music programs with pastor, accompanists, choir members, staff and Worship Committee.

#### **Major Responsibilities**

##### **Directing**

Direct the Voice and Handbell Choirs for regular Sunday worship services, September through May; and for additional services during the year, such as Lent, Holy Week, Easter, Pentecost, Reformation, Advent, Song Service, and Christmas Eve.

##### **Rehearsing**

Conduct weekly rehearsals and Sunday warm-up rehearsals of the Voice and Handbell Choirs. Rehearsals during Advent and Lent to be limited to approximately 1 hour when following Advent and Lenten services.

##### **Communication**

Provide leadership for the music program and communicate the choir schedules and performances regularly and clearly to all choir members, Pastor, Accompanist, church staff and Worship Committee.

Maintain regular communication with the Pastor, Accompanist and Worship Committee.

Attend meetings of staff, Worship Committee, music team and other meetings as needed.

##### **Planning**

Select and purchase music for regular and special services and programs in cooperation with the Pastor, Accompanist, and Worship Committee.

Provide song titles, composers, references, lyrics and/or arrangers to bulletin and newsletter preparers.

Recruit volunteer vocalists and musicians. As may be necessary and staying within budget, hire vocalists and musicians, in cooperation with the Pastor, Accompanist and Worship Committee.

##### **Maintenance**

Maintain the choral and handbell libraries in an orderly fashion and obtain any copyright permission as needed.

Oversee the proper upkeep and maintenance of the handbells.

##### **Recruiting**

Actively recruit new choir members on an ongoing basis, providing an atmosphere of musical learning, growth and mutual care.

## **Qualifications**

- Bachelor's degree in music preferred.
- Experience in vocal and handbell conducting and choir leadership.
- Familiarity and understanding of the liturgy and liturgical forms used within the Lutheran tradition and knowledge of appropriate church music (classical, contemporary, folk and gospel).
- Excellent interpersonal skills, the ability to work with and service the needs of individuals and/or groups of church members, visiting musicians, and families preparing for weddings, funerals and memorial services.
- Previous experience, skills, and non-music education may be considered in lieu of specific qualifications listed above.

Date: \_\_\_\_\_

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Employee Signature

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Pastor Signature

\_\_\_\_\_  
Church Council Representative