



Florida-Bahamas Synod: Synod Parish Deacon Permanent Training/Qualifications Record



Name: _____

Email: _____

Church: _____

Pastor: _____

Required Classes	Date Started	Initials	Date Completed	Initials
Old Testament Survey Text: Holy Bible Instructor:				
New Testament Survey Text: Holy Bible Instructor:				
Lutheran Confessions (Part 1) Text: Book of Concord Instructor:				
Lutheran Confessions (Part 2) Text: Lutheranism/ Book of Concord Instructor:				
Worship Fundamentals Text: Evangelical Lutheran Worship (ELW), Leader's Edition & Pew Edition Instructor:				
Spiritual Formation Seminar Text: Spirituality: Invitation to a Closer Relationship with God Instructor:				
What Shall I Say? Discerning God's Call To Ministry Text: What Shall I Say Instructor:				



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(Classes continued)

<p>Other Required Items:</p> <ul style="list-style-type: none"> • Attendance at a Deacon's Table Talk Session • Attendance at a Deacon's Annual Retreat 				
<p>Elective Classes</p> <p>Course Title:</p> <p>Course Title:</p>				
<p>Worship II</p> <p>Text: Evangelical Lutheran Worship (ELW), Leader's Edition & Pew Edition</p> <p>Instructor:</p>				
<p>Teaching the Catechism</p> <p>Text: Large Catechism</p> <p>Instructor:</p>				
<p>Others courses as required by the Pastor:</p>				



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Practicum & Pastoral Supervision	Date Started	Initials	Date Completed	Initials
Liturgical				
<ul style="list-style-type: none"> • Occasional Services • Rites • Ceremonies • Prayer services • Service of the Word of Matins • Vespers • Compline <p><i>Source Document:</i> <i>Occasional Service Book & ELW</i></p>				
Carry Pascal Candle in procession				
Assist in Liturgies and Sacraments				
Read the gospel lesson in worship				
Compose and say the bidding prayers of the congregation at worship services				
Prepare the table for Eucharist at worship				
Distribute Communion to sick and homebound				
Train other lay assistants to distribute communion to the sick & homebound				
Lead music				
Other specific forms of ministry				
Preach – The Preachers Edge				
Making Good Preaching Better <i>Source Document: Occasional Service Book & ELW</i>				



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Pastoral	Date Started	Initials	Date Completed	Initials
Visit the sick and homebound				
Visit prospective new members of the congregation				
Participate in new member orientation				
Teach catechism and other classes				
Lead study groups				
Lead prayer groups				
Coordinate and train: <ul style="list-style-type: none"> • Ushers • Greeters • Altar care • Liturgical participants 				
Respond in crisis situations providing physical and spiritual attendance				
Provide leadership at Congregational spiritual retreats				
Outreach and Service Ministry (Parameters determined by pastor)				



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Ongoing Ministry	Date Started	Initials	Date Completed	Initials
Meet with Pastor regularly for: <ul style="list-style-type: none"> • Ongoing study • Attend to deacon's spiritual growth • Meet with pastor for "mutual consolation and conversation" 				
Read and discuss: <ul style="list-style-type: none"> • Diakonia Booklet • The Servant: James Hunter 				

Deacon Guidelines

Accountability: Submit regular reports

***Special Note** - Pastors may require additional courses or curriculum that may not be listed. The candidate comes under the direct supervision of the pastor and serves at the pastor's discretion.

*Courses may be taken through SELECT, attendance at one of the educational centers or taught by Pastors.



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Book List

1. The Servant, John Hunter, ISBN 0761513698
2. The Book of Concord, ISBN 0800627407
3. Lutheranism, Eric W. Gritsch & Robert W. Jensen, ISBN 0800612469
4. What Shall I Say? Discerning God's Call to Ministry, ISBN 0963663011
5. Spirituality: Invitation to a closer relationship with God, ISBN 60000109180
6. The Preachers Edge, Jerry Schmalenberger, ISBN 078800767X
7. Making Good Preaching Better, Alvin C. Rueter, ISBN 0814622151
8. Evangelical Lutheran Worship (ELW), Leader's Edition & Pew Edition
9. Occasional Service Book
10. Training books for lay assistants, liturgist, ushers, greeters, and visitors (Augsburg Fortress)
11. Lectionary punctuation guide and writing prayers booklet

Suggested Readings

1. The Diaconate: A Full and Equal Order, James Monroe Barnett
Trinity Press International, ISBN 1563380935
2. Diakonia: Reinterpreting the ancient sources, John N. Collins
Oxford University Press, ISBN 0195060679
3. Deacons and the Church: Making Connection between the Old and the New
Morehouse Publishing, ISBN 0819219339
4. Christian in Society: Luther, the Bible and Social Ethics, William H. Lazareth
Fortress Press, ISBN 0800632923
5. The Hospital Handbook: A Practical Guide to Hospital Visitation, Reimer & Wagner
Morehouse Publishing, ISBN 0819214701
6. Critical Moment of Ministry: A Change of Pastors, Loren B. Mead
Alban Institute, No AL94, ISBN 1566990173