



## **Conducting Services During COVID – 19**

### **Best Practices**

### **Updated: March 17, 2021**

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is a contagious disease that has led to illness and even death in some cases.

Now that vaccines are readily available, the Synod recommends following the CDC guidelines for what to do **When You Have Been Fully Vaccinated**. Those guidelines can be found at:  
<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>

This document is not policy or a directive, it is guidelines and recommendations for congregations collected from reviewing several reopening plans, CDC guidelines, State of Florida guidelines, and conversations with insurance professionals. They are a collection of best practices that are designed to assist congregations as they reopen to remain as safe as possible.

- Do not publish policy when putting out guidance. Ensure all documents state “these are guidelines and recommendations” to prevent them from being used to hold the church liable if legal action is brought.
- Remind members that if they are not feeling well, please refrain from attending.
- Continue your virtual services for those who do not wish to attend in person until the risk is diminished further.
- If you continue to require masks, have masks available if someone does not have one.
- Ensure the air-conditioning system fans and any fans in the sanctuary remain running during the service to provide constant air circulation.
- **Entry/Doors**
  - All doors and surrounding areas should be cleaned and sanitized before and after each service. Hand sanitizer should be available at each door for entering and exiting the building.
  - Doors should remain propped open during the service and someone should monitor the doors during service for late arrivals.
- **Conduct your service completely or as much as possible, hands-off.**
  - Refrain from sharing the peace.
  - Offering plates should be placed near the rear of the sanctuary, to allow offerings to be given while entering or exiting the service.
- **Seating**
  - If you decide to continue social distance requirements, mark pews to show 6 feet between seats and utilized every other row. People from different families should sit 6 feet apart and in different rows. Congregants from the same family may sit together in the same row.
  - If possible, provide hand sanitizer in each pew.



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- Water fountains should be covered and unavailable for use.
- Trash cans should be available and used without lids or covers.
- Restroom doors should be partially propped open to eliminate the need to touch the handles. Hand sanitizer should be available in all restrooms.
- Upon dismissal, have ushers keep people moving while exiting the church and request they do not congregate outside near the doors.

Again, we recommend following the guidance of the CDC. These are only suggestions as we do not wish to diminish your services in anyway. Our intent is to provide practices that will assist you in mitigating the inherent risks of gathering during the COVID-19 pandemic. If you have any questions or additional suggestions, please contact me.

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