

Position:
Director of Contemporary Music Ministry

Introductory Statement

Apostles Lutheran Church seeks to engage all people in meaningful and grace-oriented worship. The Contemporary Director of Worship and Music Ministry will be the lead staff person in ensuring quality worship and music.

Qualifications

The Director of Worship and Music Ministries must see this position as a ministry to and with the people of God known as Apostles Lutheran Church. Commitment comes from an understanding of God's love for us and God's desire for us to communicate in worship and music the Good News of Jesus Christ. A willingness to grow in faith and in this position as the worship life of Apostles evolves is a requirement.

Desired qualifications include an emphasis in musicianship and band leadership. Significant experience in accompanying worship and coordinating music groups is required. The candidate must be able to work well with all staff, volunteers and musicians of all abilities to further our music ministries.

Description of Responsibilities

The Director of Contemporary Music Ministry will:

- 1 Be responsible for the planning, organization, execution and evaluation of Apostles contemporary worship and music ministries, so as to provide quality worship and a complete Christian music ministry of excellence, involvement, and inspiration for the entire church year.
- 2 Plan worship and music for all regular, seasonal, festival and any non-Sunday worship services in cooperation with the pastor, attend staff meetings and attend worship planning sessions.
- 3 Serve as the resource person providing staff leadership and support for the ministries of Apostles through coordination of contemporary music.
- 4 Provide music leadership for the Contemporary band within weekly Sunday worship gatherings and special non-Sunday worship gatherings.
- 5 Recruit and coordinate guest musicians and special music groups to further enhance the worship experience of praising God at Apostles.
- 6 Administer the business affairs of the Contemporary worship and music ministry of Apostles including the developing of a music budget, overseeing expenditures and projecting capital music purchases as well as the maintenance and care of all music supplies, equipment and instruments.
- 7 The Contemporary Music Director shall not engage in the unauthorized duplication of copyrighted materials by photocopying or any other means that would expose the Employer to liability for penalties under existing or future copyright laws. In the event that photocopying of music become necessary for appropriate purposes, the Employee, on behalf of the Employer, shall first obtain all necessary permissions and authorizations prior to any such reproduction of copyrighted materials. The Employer hereby indemnifies the Employee from all liability in connection with the foregoing, provided the Employee complies with this paragraph.
- 8 Own the copyright and/or rights granted by copyright holder to any work composed, created, arranged, or otherwise modified by the Employee, regardless of whether the composition, creation, arrangement, or modification was done during the term of this contract and/or at the direction of the Employer.

9 Seek to expand worship and music opportunities for the congregation as mutually agreed upon with the staff and congregational Council.

10 If not available, assist in the hiring of substitute worship leader. The fee for a substitute worship leader are payable by the Employer. The expense is \$150 per Sunday and will be paid on that designated Sunday.

11 Provide music for a wedding or funerals upon request of the family and permitted by the pastor. Musician will work with wedding couples in order that the music selected is conducive to a setting of worship. All music selections will be finalized by the musician. Musician will practice with soloists selected for wedding and funerals.

12 Provide ninety days' advance, written notice to the Pastor if the Employee wishes to terminate employment or not renew this contract.

13 Submit vacation request to the Pastor six weeks before the scheduled time off.

Employer

1 Provide compensation of \$216/week; payable on the 1st and 15th of every month. This position is for 12 hrs/week at \$18/hr.

2 Provide four weeks of vacation annually.

3 Provide \$500 for continuing education for professional development each year.

3 Uphold the Funeral and Wedding Fee Policies wherein the musician will receive \$150 for each wedding and funeral on a week day and Saturday; \$200 on a Sunday. For weddings where a rehearsal is requested and the musician is present, the musician will receive an additional \$50. These fees are payable by the Employer on the day of the event.

Accountability

The Contemporary Director of Worship and Music Ministries will be accountable to the Pastor. Opportunity for review and goal setting will take place annually. Quarterly evaluations will be present to further strengthen the ministry and monitor progress of goals.

Annual evaluation will be submitted to the Human Resources Board (Executive Team) in November of each year.

Human Resources Board reports staff progress to the Church Council in December of each year.

Work Relationships

The Director of Worship and Music Ministry will:

- 1 Emphasize and be a part of the team spirit with the staff of Apostles Lutheran Church and recognize the importance and role of each staff member in the total ministry of the congregation.
- 2 Foster a spirit of joy, goodwill and loyalty with fellow staff members and musicians.
- 3 Be a positive presence and supporter of the mission and ministry of Apostles Lutheran Church.

Applicants: Please send resume to Rev. Jim Page, 200 Kingsway Road, Brandon, FL. 33510 or via email to jim@apostleslutheran.net