

ST. ARMANDS KEY LUTHERAN CHURCH

Position Description

Position: Minister of Music

Reports to: Senior Pastor

Objective: To enhance the spiritual experience of worship and prayer through music.

Summary Statement: Worship is central to the life, ministry and mission of this congregation. It is not, nor shall it ever be, an afterthought or only one aspect of our life among others. For it is in worship that we encounter the Risen Lord in the Sacrament of Holy Communion; and hear words of new life, hope, and forgiveness. It is in worship that we discern the shape of the Christian life of praise, thanksgiving and service. It is in worship that the Word is proclaimed, and the faith shared between generations. And it is from worship that the community of faith disperses into the wider community, to serve our neighbor in love. Worship is at the heart of our life together in Christ Jesus. Therefore, the Minister of Music will develop and lead the worship music ministry for our church in ways that are consistent with our Christian mission, values, and theology and extend the gift of music to the community at large through initiation, support, and sponsorship of, and participation in community events and projects.

Duties and Responsibilities:

1. To manage the total SAKLC music program, including its choirs, music services and events, and related outreach to the community, including,
 - a. attend regular staff meetings and work with Worship & Music Committee and other congregational committees for short and long term planning;
 - b. schedule and hold weekly rehearsals for those participating in worship;
 - c. determine and submit the annual budget requirements for the music program;
 - d. administer the expenditures of the approved budget;
 - e. maintain and update the music library; and
 - f. produce, manage, and direct special events and musical programs.
2. To enhance and improve the quality and variety of music, musicians, and presentations at all services by:
 - a. engaging in the creative planning for Sunday and special services;
 - b. selecting the material, musicians, and presentations, consistent with season, church year, sermon topics, and other factors (e.g., Memorial Day), in conjunction with the senior pastor;

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- c. establishing, enhancing, expanding, and integrating the music programs of the worship services, including a variety of music, musicians, participation, and presentations;
 - d. recruiting, managing, and motivating choir members, musicians, technicians, and other personnel into robust teams that plan, support, rehearse, and perform music programs; and
 - e. seeking out musical talent within the congregation and developing programs to enable and facilitate their participation in worship services and programs.
3. With the senior pastor, coordinator of ministries, and selected congregational leaders and members, investigate, discuss, and select other religious and community events or programs for sponsorship, support, participation, and/or performance and lead efforts to execute those decisions.
 4. Maintain professional competency by practicing, performing, attending continued education opportunities, teaching and attending workshops or seminars, and reading professional literature.

Knowledge, Skills, and Abilities:

1. Masters degree in Music preferred; minimum of Bachelors degree
2. Minimum five years' experience rehearsing choirs and directing choirs for performance in a variety of settings
3. Minimum of three years' experience managing and directing a complete church music program, containing multiple types of services and music (e.g., historic liturgy and hymnody, praise songs, evening prayer, simpler/minimalist liturgies such as Taizé or Iona, Christian Contemporary-style, camp/VBS songs, folk/jazz mass, etc.)
4. Experience with selecting, directing, singing, and playing a wide range of styles, including traditional Christian hymns as well as other music.
5. Experience with technical aspects of worship, including instruments, sound, lighting, projection, etc.
6. Demonstrated proficiency in organ and keyboard
7. Ability to play (working knowledge of) additional instruments a plus.
8. Demonstrated success at establishing and/or energizing the music ministry of one or more congregations
9. Ability to organize, manage, coordinate, and motivate singers, musicians, and technical team members

Personal Characteristics

1. Firm relationship with Jesus Christ as Savior and Lord.

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2. A well-rounded musician that possess hospitality theology of worship and music.
3. Creative, self-motivated, dependable, and responsible.
4. Team player, able to work with senior pastor, coordinator of ministries, church leadership, staff, ministry chairs, and congregation.
5. Love and respect for all people
6. Sense of humor and positive attitude

Compensation

1. Salary – commensurate with education and related experience
2. Benefits
 - a. Medical insurance
 - b. Retirement contribution
 - c. Continuing education allowance
3. Vacation – 4 weeks per year
4. Sick leave – 40 hours per year