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| Florida-Bahamas Synod: Synod Deacon  Permanent Training/Qualifications Record  Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| Required Classes | Date Started | Initials | Date Completed | Initials |
| Old Testament Survey  Text: Holy Bible  Instructor:  New Testament Survey  Text: Holy Bible  Instructor:  Lutheran Confessions (Part 1)  Text: Book of Concord  Instructor:  Lutheran Confessions (Part 2) Text: Lutheranism/ Book of Concord  Instructor:  Worship Fundamentals Text: Lutheran Book of Worship  Instructor:  Spiritual Formation Seminar Text: Spirituality: Invitation to a Closer Relationship with God Instructor:  What Shall I Say? Discerning God’s Call To Ministry Text: What Shall I Say Instructor:  Other Required Items  Attendance at a Deacon’s Table Talk Session Attendance at a Deacon’s Annual Retreat |  |  |  |  |

Elective Classes

Date Started

Initials

Date Completed

Initials

Worship II  
Text: Lutheran Book of Worship

Instructor

Teaching the Catechism

Text: Large Catechism

Instructor

Others courses as required by the Pastor

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| Practicum & Pastoral Supervision | | | | | Date Started | Initials | Date Completed | Initials |
| Liturgical:  Assist in worship: o Occasional Services  o Rites o Ceremonies o Prayer services o Service of the Word o Matins o Vespers o Compline    Source document:Occasional Service Book & LBW  Carry Pascal Candle in procession  Assist in Liturgies and Sacraments  Read the gospel lesson in worship  Compose and say the bidding prayers of the congregation at worship services    Prepare the table for Eucharist at worship  Distribute Communion to sick and homebound  o Train other lay assistants to distribute communion to the homebound  Lead music  Other specific forms of ministry  Preach – The Preachers Edge    Making Good Preaching Better  Source document: Occasional Service Book & LBW    Pastoral:  Visit the sick and homebound  Visit prospective new members of the congregation  Participate in new member orientation    Teach catechism and other classes  Lead study groups  Lead prayer groups  Coordinate and train:    o Ushers  o Greeters  o Altar care  o Liturgical participants  o Respond in crisis situations providing physical and spiritual attendance o Provide leadership at Congregational spiritual retreats  Outreach and Service Ministry:  Parameters determined by pastor: | | | | |  |  |  |  |
| Ongoing Ministry:  Meet with Pastor regularly for:  o Ongoing study  o Attend to deacon’s spiritual growth  o Meet with pastor for “mutual consolation and conversation”  o Read and discuss:  Diakonia Booklet    The Servant: James Hunter  Deacon Guidelines  Accountability:  Submit regular reports  \*Special Note- Pastors may require additional courses, curriculum or subject matter, which is not listed. The candidate comes under the direct supervision of the pastor and serves at the pastor’s discretion.  \*Courses may be taken through SELECT or attendance at one of the educational centers or taught by Pastors. |  |  |  |  |

Listing of Books

1. 1)  The Servant, John Hunter, ISBN 0761513698
2. 2)  The Book of Concord, ISBN 0800627407
3. 3)  Lutheranism, Eric W. Gritsch & Robert W. Jensen, ISBN 0800612469
4. 4)  What Shall I Say? Discerning God’s Call to Ministry, ISBN 0963663011
5. 5)  Spirituality: Invitation to a closer relationship with God, (Individual ISBN 60000109180), (Group ISBN

60000109199)

1. 6)  The Preachers Edge, Jerry Schmalenberger, ISBN 078800767X
2. 7)  Making Good Preaching Better, Alvin C. Rueter, ISBN 0814622151
3. 8)  Lutheran Book of Worship
4. 9)  Occasional Service Book
5. 10)  Various training books for lay assistants, liturgist, ushers, greeters, and visitors available through

Augsburg Fortress

1. 11)  Lectionary punctuation guide and writing prayers booklet

Suggested Readings

1. 1)  The Diaconate: A Full and Equal Order, James Monroe Barnett, Trinity Press International, ISBN 1563380935
2. 2)  Diakonia: Reinterpreting the ancient sources, John N. Collins, Oxford University Press, ISBN 0195060679
3. 3)  Deacons and the Church: Making Connection between the Old and the New, Morehouse Publishing, ISBN 0819219339
4. 4)  Christian in Society: Luther, the Bible and Social Ethics, William H. Lazareth, Fortress Press, ISBN 0800632923
5. 5)  The Hospital Handbook: A Practical Guide to Hospital Visitation, Reimer & Wagner, Morehouse Publishing, ISBN 0819214701
6. 6)  Critical Moment of Ministry: A change of Pastors, Loren B. Mead, Alban Institute, No AL94, ISBN 1566990173

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